



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

**Alaska Workforce Investment Board
Workforce Readiness and Employment and Placement Committee
May 21, 2008 1:00 p.m.
AVTEC Training Center, Seward
Teleconference Number: 1-800-315-6338 Code: 2942 (AWIB)
Minutes**

Members in attendance: Doug Ward, Chair; Todd Bergman; Fred Villa; Dave Rees; Betty Jo Dibble

Guests in attendance: Russ Thorpe, Chilkat Services; Sharlene Berg, Director of Lodge Operations; Tony Delia, John Cannon, SELS Executive Director; Melissa Hill, Shelly Wright

Staff: Barbara Duval, Project Coordinator; Greg Cashen, Executive Director

Discussion Items

Brief overview given of WREP for guests.

Three Strategic Plan Priorities & milestones were discussed. What are we looking for?

- a. Improve applied skills
- b. Define career and pathways (Perkins)
- c. Resources and success measures

We need to define what the needs of the industry are, where are the gaps (marketing, training, etc.), how do we marshal this, and what are our resources?

Wants awareness of what is out there as far as training centers and capacity for each? Devise a list. What % are being utilized? Are One-Stop-Shops being utilized properly? Devise a questionnaire to On-Stop-Shops asking specific questions regarding their area and whether they feel their office is doing an adequate job. If not, why not?

Discussion held regarding employability skills. Committee wants Blueprint to be approved by board for an across the board training plan. Use this as the foundation to start and work up a training plan template based on the Blueprint.

Verify statute, regulation, and bylaws applicable to WREP for accountability. Are we on track i.e. do we have due date? Are we meeting them? Are we doing what we are governed to do?



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Advisory committee to be looking at STEP grants. Members cannot be recipients of grant monies. Sharlene Berg volunteered to be on committee. Advised to email Chair, Andy Baker to be considered for advisory committee.

Question was brought up by a guest on workforce placement. Are individuals with disabilities part of the overall plan? The answer was yes.

Adjournment – We adjourned at 2:00 p.m. to rejoin the full board.

Next meeting is scheduled for June 5th 10:00 a.m.